

Avis Borough Council Meeting

Monday January 6, 2025, 7:00PM

Regular Scheduled Meeting

Ernest Harter III – Mayor

Jeff Raab – President

Don Aungst -Vice President

Brian Stover – Secretary

Council Members

Amy Brooks, Mike Herman, Tom Gordon, Elmer Christian, & Jeremy Fanning

Pledge to Flag

(1) Approval / Correction of Previous Minutes December 2024

(2) Approval of Accounts Payable for December 2024

GENERAL ACCOUNT

Starting Bal: \$154,920.82 Income: \$ 20,577.02 Expenditures: \$ 46,476.82 Balance: \$ 129,021.02

SEWER ACCOUNT

Starting Bal: \$198,551.06 Income: \$ 26,321.47 Expenditures: \$84,615.58 Balance: \$ 140,256.95

PLGIT ACCOUNT

<u>ALL ACCOUNTS</u>	<u>Account #</u>	<u>Starting Bal.</u>	<u>Income</u>	<u>Expen.</u>	<u>Total</u>
GENERAL FUND:	1166011	14,647.86	8199.93	0	\$ 22,912.29
LIQUID FUEL:	1166037	111,312.20	63,227.28	57,447.50	\$ 117,091.98
PENSION FUND:	1166053	17.39	.82	0	\$ 18.21
SEWER ACCOUNT:	1166082	1.23	7467.24	0	\$ 7468.47

3 PEOPLE TO BE HEARD -

4 Elected Officials –

5 Appointed officials - Alan Uhler

Contacted our Solicitor to investigate whether Borough Needed to obtain a Permit from Penn-dot to excavate Borough's sewer right of way.

I was also responding to our engineer and provided an insurance document for the permit.

They received the insurance certification from the Motter Agency on December 13, 2024

I received the application Authorization form for Highway Occupancy Permit on December 31, 2024. And sent it back to Dean Fishel.

6 Mayors Report –

A. Letter from CDR Maguire Engineering

7. Zoning Officers Report – Kristian Barger

A. We have gone with Joe Lyons and Codes Assessment Professionals (CAP).

1. Fee schedule
2. Memorandum of Agreements

B. Questioning the 911 signs progress

I went back and checked the ordinance on the web site chapter 226.

The original ordinance was # 240 and approved on the 3rd day of June 2002. and was amended by Ordinance 297 on June 3, 2019. There is a fine of \$600 from on and after the passage and approval of this ordinance. I do not have a list of house numbers that are not in compliance with the blue signs.

C. Zoning Hearing Board – Karen Stover chairperson. I received a letter from Roberts Miceli on (December 11, 2024, copy attached).

8. Borough supervisors Report – Ethan Hughes

A. I want to have a discussion on projects to be completed for the year 2025.

Committee's

9. Streets, alley Walks Street lighting, Borough Equipment:

A. Update on Brady Street with Pine Creek Twp.

Talked with our solicitor and he is waiting for a response from PCT and as far as of Dec 26, 2024, there was no reply.

I called Dean Edwards on the 26 of December and his mailbox on his phone was full and I couldn't reach out to him. So as of this date there is no response.

I called Vassallo Engineering Surveying and left a message with them on 12/26/2024.

I received a phone call back from Dean Edwards on Thursday afternoon the 26 and he was going to contact Vassallo Engineering.

I received a copy of the updated survey on December 29, 2024, and am now waiting for a reply from our solicitor and sent him a copy of the survey on 12/31/2024.

10. Sanitary Sewer, Storm Sewer, Sewer Equipment & New Building:

(see Section 5)

11. Personnel, Administration Building and Equipment:

12. Ordinances & Legal Matters Funding Resources:

1. Title 65 Public officers
2. State Ethics commission report.
3. Letter from Klein and Rizzo's
4. Memorandum of Understanding
5. 2023 financial report
6. Annual budget report
7. Resolution 224 Clinton County 2023 Hazard Mitigation Plan was adopted on December 16, 2024.

13. Health, Fire Protection Public Safety, Leaf Pick up:

14. Community Affairs Parks & Recreation:

1. Holiday Activities – Tree Lighting
2. Holiday Decorations
3. (Cont.) discussion for the Grant Program

15 Old Business:

1. Jeff has some information on New Truck and would like to talk about it.

16. New Business:

1. Historical Markers Program/ Solicitor Houser
2. Re: Property Inspection / Solicitor Houser
3. PPL had called me in December and is renewing our contract for using the poles for our camera's. They would be collaborating with us since we have an agreement with them.
4. I will need a list of all the poles used in the borough so I can turn them over to PPL in January.
5. I had a discussion with the President and the employees to change the pay period to 1 per week instead of a biweekly pay plan this is due to the problems I had with the pay periods to the IRS and the accountant.

17. PUBLIC PARTICIPATION:

18. **Executive Session**: Reports from the Accountant

Motion to go into executive session by: _____ 2nd by _____

Time into: _____ exit: _____

Back to regular session: _____

Discussion topic: 1. Communication of significant Deficiencies and material Weaknesses.
2. Communication with those charged with governance.
3. Property Maintenance

19. **Motion To Adjourn**:

Next Meeting: Monday February 3, 2025, 7:00 PM